



## *Conditions of Bookings – Josephine's Restaurant*

1. **BOOKINGS:** Tentative bookings with no obligation or deposit will automatically lapse after 14 days.
2. **CONFIRMATION:** A minimum Deposit/Bond of \$500.00 must accompany the confirmation of any function booking. This deposit is **non-refundable** in the event of cancellation, unless the date can be re-booked, in which case 50% of the deposit paid will be refunded. All cancellations must be received by written notice. The value of any damage or breakages of restaurant equipment, furniture, fittings, glasses, crockery caused by the behaviour or carelessness of guests, will be reasonably assessed after the function and deducted from the Deposit/Bond and the balance refunded.
3. **FINAL ATTENDANCE:** A guaranteed minimum number of guests attending the function is required 7 days prior to the function. This number of guests will be charged for plus any additional guests. No refund once final payment has been made.
4. **MENU:** final menu selections must be confirmed approximately 1 month prior to the function.
5. **PRICE VARIATIONS:** Every possible effort is taken to maintain prices, but these are subject to change at the management's discretion to allow for market and wage cost variations. It may be necessary due to fluctuations and availability of supplies to make reasonable substitutes to the selected menu.
6. **DURATION:** The prices in this handout are all-inclusive and are based on a function duration of 5 hours. Should you wish to extend the function past the official time of completion, there will be a minimum surcharge of \$180.00 per half hour and all beverages will be charged on consumption during the extended time.
7. The two areas of the Restaurant will be available for formal functions where there is a minimum of 80 guests and the menu is selected from the Wedding/Function Package. **All** other function use of the two areas will be by consultation.
8. **METHOD OF PAYMENT:** Final payment must be made in full one full week prior to the function. Payment be accepted by cash, personal or bank cheque, VISA, M/Card or AMEX.



## *Conditions of Bookings – Josephine's Restaurant*

9. **LOSS OR DAMAGE:** Organisers are financially responsible for any damage sustained to the property by their guests attending a function in any part of the property. Josephine's Restaurant reserves the right to refuse further service, exclude or eject any or all objectionable persons from the function area and the property without liability. A fee will be levied (minimum of \$200) for any cleaning up required resulting from unacceptable behaviour. Josephine's will take all possible care to protect the property of guests, but accepts no responsibility for damage or loss during or after functions. We recommend that organisers effect their own liability insurance. Confetti or Rice will not be permitted in the restaurant or gardens. (Rose petals are acceptable in the garden but not in the restaurant).
10. Notice of any particular dietary requirements must be received at least 5 days prior to the function date. ( Coeliac, diabetic, gluten free, vegetarian, vegan.)
11. The premises are fully licensed and all beverages consumed on the premises must be purchased from the Licensee.
12. All care will be taken of any wedding cake dropped off prior to your wedding but Josephine's will not accept responsibility for any deterioration or damage that may occur whilst in our care.

### **Customer Declaration:**

I, \_\_\_\_\_, acknowledge that I have read and understood the details of the conditions.

Signed \_\_\_\_\_

Date: \_\_\_\_\_

Function Date \_\_\_\_\_

Deposit/Bond Received \$ \_\_\_\_\_ Date: \_\_\_\_\_

Received by